

Approved on 09/20/07

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING NOTES**

COMMITTEE: Family Resources and Supports Committee

RECORDER: Stephanie Myers, WestEd/CPEI

DATE: May 17, 2007

COMMITTEE MEMBERS

PRESENT: Rachel Hagens, Laurie Jordan, Julie Kingsley, Debbie Sarmiento (Co-Chair)

ABSENT: Theresa Rossini (Co-Chair) , Juno Duenas, Michelle Morales, Sherry Torok, Al Millan, Terry Colborn

GUESTS: Kevin Brown (DDS), Linda Niemeyer

LIAISONS: Pamela Aquiroz (CDE), Michelle Donahue (DDS), Sue Winar (DDS)

MEETING NOTES

I. INTRODUCTIONS AND WELCOME

Debbie welcomed everyone. The committee members were updated for committee member status, Ellen Cervantes changed to attend PAC.

II. AGENDA REVIEW

The agenda was reviewed the following additions were made:

- Acronym list
- Interim meetings to work on recommendations in July or August 2007
- Discuss Special presentation Respite
- 2008 ICC meeting schedule

Agenda was approved with the additions.

III. REVIEW AND APPROVAL OF PRIOR MEETING NOTES

The FRSC February 2007 Committee meeting notes were approved with the following changes:

- In the committee members list change guests Virginia Reynolds from DDS to WestEd
- VIII. Other - D change the paragraph to read: For next steps the committee requests that each agency, that participates in the ICC will provide a copy of their letters that were sent within their departments in order for the FRC's and others know how to contact and discuss the intended collaboration with their partners.
- Change E. to read: Ellen Cervantes provided information and requested support for SB640 (to sunset June 2007) and discussed how to obtain support for the bill from agencies and programs.

Minutes were changed and approved.

IV. EXECUTIVE COMMITTEE REPORT

Debbie Sarmento provided highlights of the Executive Committee meeting.

- Kevin Brown discussed and updated the synopsis of the responses to the 2005 ICC recommendations.
- State Performance Plan (SPP) which is the action plan and Annual Performance Plan (APR) copies were provided at the Executive Committee meeting. A reply is due to DDS by June 2007. Both the SPP and APR are available on line at the DDS website.
- Part C regs comments and hearings are coming out, go to IDEA.ed.gov for input. All are encouraged to give input.
- The FRSC work plan was approved.
- Parent Leadership workgroup update.
- List of committee representation.
- Discussion of future presentations.
- 8 people for the new committee orientation.
- Theresa, Kevin and Mac made no changes to the bylaws.

V. PRIORITY/OUTCOME AND ACTION PLAN

PRIORITY: SUPPORTS FOR CHILDREN AND THEIR FAMILIES IN NATURAL ENVIRONMENTS

Sue Winar provided the Committee with the data regarding respite. She will forward a request for additional information of the data to DDS and report the response at the next meeting. Pamela Quiroz, CDE will make a data request to CDE regarding respite usage and submit their response at the next FRSC meeting. The committee will schedule an interim in person meeting in July or August of 2007 to work on recommendations, including but limited to developing interview question(s) to add to the site monitoring and record review process.

VI. COMMITTEE ACTIVITIES

A. Meeting dates for 2008

The committee discussed and gathered the information about meeting dates

- Check the dates for the FRSI and SEECAP in the month of February 2008.
- Location suggestions:
 - Central Valley
 - Eureka

B. FRSC Committee membership

The Committee requested a Head Start/Early Head Start committee member and last meeting welcomed Mike Zito CDE. The committee also requested from February 2007 for a parent with a child under the age of 6. The committee suggested that the ICC invite Mark Chronic (father of a child who is under the age of 6), Catherine Abarca (grandparent) and Dr. James Collins.

C. Public Input

FRSC discussed the draft Public Input document and posed the following questions:

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- How do we make sure that people who provide public input know that their letter will be published as written?
- Can a letter be printed without name and address?
- What information is transcribed from the verbal public input? Can this information be taken out of the minutes if the person providing public input decides to re track their statement?

Kevin Brown will explore with the legal department what ways in which information can be shared, re tracked and/or provided.

E. Acronym list

The committee reviewed and updated the acronym list. The FRSC recommends that the Acronym list be included in the ICC orientation book and full ICC book.

Add the following:

CCF Community Care Facility, UCEDD, FRSI Family Resources and Supports Institutes, EPSDT Early Periodic Screening Diagnostic Tool, CSHCN Children with Special Health Care Needs, EHDI Early Hearing Detection and Intervention CWS Child Welfare Systems, California Association of Empowerment Centers, HHSA Health and Human Services Agency, ASD Autism Spectrum Disorder, PCP Primary Care Physician, CPEI Center for Prevention and Early Intervention, PICU Pediatric Intensive Care Unit

Changes:

SPR is the SPP

OSEP not SEP

Delete TANF, UAP, AFDC, AFDC

F. Future Special Presentations – Respite Presentation

The committee discussed the survey results and provided the suggestions for the presentation for the Respite panel.

(Suggestions from FRSC)

Family perspective: Shane Nurnberg, Rebecca Julie Kingsley will ask someone from EFRC

Regional center perspective: Wanda Davis, Rachel Hagans, San Diego Regional Center)

The respite panel presentation shall represent all areas of California: Central Valley, Bay Area, North Area and focus on

- regional center activities and policies on respite
- the parents experience with respite
- cultural perspective

At the interim meeting the FRSC will formulate guiding questions for the panelists to receive well before the November 2007 meeting.

VII. ACTION AND RECOMMENDATIONS

The FRSC recommends that at before each ICC meeting the ICC invite the Early Start community in the geographic area where the meeting will be held to share information about their programs. This would enhance the ICC with:

- projects and ideas from around the state

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- provide opportunities for building capacity and,
- provide awareness to the community about the ICC

VIII. OTHER

IX. Next meeting: September 20, 2007

X. Adjourn: 4:24 pm

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**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING AGENDA**

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AGENDA

A.

I. INTRODUCTIONS AND WELCOME

II. AGENDA REVIEW

III. REVIEW AND APPROVAL OF PRIOR MEETING NOTES

IV. EXECUTIVE COMMITTEE REPORT

V. PRIORITY/OUTCOME AND ACTION PLAN: SUPPORTS FOR CHILDEN AND
THEIR FAMILIES IN NATURAL ENVIRONMENTS
REVIEW REQUESTED DATA FROM DDS
REVIEW, INPUT AND UPDATE ACTION PLAN

VI. COMMITTEE ACTIVITIES
FRSC COMMITTEE MEMBERSHIP UPDATE AND DISCUSSION
PUBLIC INPUT (GUIDELINES and TRACKING) INFO AND UPDATE
INTERIM WORK FOR NOVEMBER 2007 PRESENTATION

X. RECOMMENDATIONS/ACTIONS

XI. OTHER

XII. NEXT MEETING